



AAUW-NEW MEXICO DIVERSITY CHAIR

Status: Serves as member of the Leadership Team. Appointed for a two-year term with a limit of three consecutive terms.

Qualifications: This person must be very interested in diversity of all kinds including but not limited to cultural, religious, gender and age. They must have good communication skills as well as team building skills.

Vacancy: Appointed by the Leadership Team upon recommendation of the President(s).

DUTIES AND RESPONSIBILITIES: The Diversity Chair shall:

- Ensure diversity and social justice priorities are included in the state strategic plan, and printed in state materials.
- Work with other state officers, especially the Program chair, Public Policy Chair and the AAUW Funds Chair, as well as with task forces and committees in order to integrate diversity goals with other state priorities and to identify diversity training needs.
- Be available to branch diversity chairs to support and encourage their efforts.
- Actively seek out and promote AAUW membership and programs to underrepresented groups. This might be accomplished by making connections with a broad range of coalition partners, such as Hispanic Organizations and Native American Groups.
- Provide the Financial Chair with a budget request each April 1, for the upcoming year, and administer and account for the diversity chair budget.
- Prepare an annual report to be included in the convention booklet.
- Plan with their successor for a smooth transition of responsibilities. Prepare materials and pass on permanent files whenever a new Diversity Chair is appointed.