



AAUW NEW MEXICO ACADEMIC CHAIR

STATUS: Serves as member of the Leadership Team. Elected in even-numbered years for a two-year term with a limit of three consecutive terms.

QUALIFICATIONS: Interest in statewide educational issues at all levels, K-higher education.

VACANCY: Appointed by the Leadership Team upon recommendation of the President.

DUTIES AND RESPONSIBILITIES:

The Academic Coordinator shall:

- Identify educational needs and issues in New Mexico. Bring these to the attention of the membership through speakers and panels at the workshops, conventions, and other statewide activities and articles in *The Roadrunner*.
- Initiate projects and support legislation that focuses on strengthening education, educational equity, educational funding, bullying and sexual assault prevention, and better enforcement of Title IX in New Mexico K-higher education institutions.
- Represent AAUW (or designate an alternate) in the education coalitions active within New Mexico, such as THINK New Mexico. Report to the Board of Directors on statewide education initiatives and issues and coordinate AAUW's participation in these coalition activities.
- Coordinate legislative activities and testimony to government panels and committees with the Public Policy Chair. (Various New Mexico education committees and commissions meet throughout the year as well as during the legislative session. AAUW's input is needed year round.)
- Encourage, support, and provide training to branches in building coalitions and promoting AAUW's education agenda. Maintain regular contact with branch academic coordinators.
- Attend the legislative session and appropriate working committees' meetings when possible throughout the year. This responsibility may be delegated to a Lobby Corps member or any other AAUW member who has been adequately advised on accepted procedures and AAUW's education public policy position.
- Prepare an annual report to be included in the convention booklet.
- Administer and account for the academic coordinator budget item. Submit a budget request for the coming year to the finance chair by April 1.
- Plan with successor for a smooth transition of responsibilities. Prepare materials and pass on permanent files before July 1 or the conclusion of office.

The STEM committee shall:

- Monitor and coordinate implementation of STEM and pay equity initiatives in branches turning *Why So Few* awareness into action.