



AAUW NEW MEXICO AWARDS CHAIR

Status: Serve as Chair of the Awards Committee and member of the Leadership Team. Appointed for a term of two years with the option of subsequent terms.

Qualifications: The Awards Chair must be objective in judging candidates for various awards based on the criteria for the award and must have excellent communication skills and be able to work well with others.

Vacancy: Appointed by the Leadership Team upon recommendation of the President(s).

Composition of the Awards Committee: The chair will select other New Mexico AAUW members to serve on the committee. The number selected is at the discretion of the chair. Some of the committee members may be AAUW liaisons to other organizations in the community that have similar interests and goals as those of AAUW.

DUTIES AND RESPONSIBILITIES: The Awards Chair shall:

- Be responsible for the implementation and oversight of the selection of candidates for various state awards. The Chair will have the flexibility to appoint a committee of New Mexico AAUW members to assist the chair as needed, but in the case of a tie will retain the final authority in selecting the winning candidate(s). As of July 2011 the awards include the following:
 - The Grace Barker Wilson Award for Distinguished Services
 - The Terry Sleight Award
 - The Marjorie Bell Chambers Ingenious Ideas Award
 - This is not meant to limit the awards to those mentioned above, but to encompass any awards that may become available in the future.
- The Awards Committee, with the approval of the Leadership Team will set the date that nominations for the various awards are due as well as the date of the presentation of the awards. Traditionally the Grace Barker Wilson Award as well as the Marjorie Bell Chambers Ingenious Ideas Award have been presented at the annual state convention and the Terry Sleight Award has been presented at the Winter Leadership Team Meeting.
- Information about all award recipients must be communicated to the News Letter Chair for publication in the appropriate issue of the state News Letter, known as the "Roadrunner" and/or any other modern communication media such as the AAUW-NM web page, Facebook or Twitter.
- The Awards Chair will keep a permanent record of the committee's activities.
- Prepare an annual report to be included in the convention booklet.
- Provide the Financial Chair with a budget request each April 1, for the upcoming year, and administer and account for the Awards Chair and Awards Committee budget.
- Plan with successor for a smooth transition of responsibilities. Prepare materials and pass on permanent files whenever a new Awards Chair is appointed.